

## CLUB TRANSMITTAL FORM

PAGE 1

Submitting Club: \_\_\_\_\_ Date submitted: \_\_\_\_\_

**Submitted By:**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Verification and Signature**

By signing, I confirm that all of the information provided on this form is accurate and complete to the best of my knowledge. I confirm that the individual(s) identified in this transmittal have:

- been contacted and alerted that they received the Live Your Dream Award
- received a cash award
- were given their cash award directly

Additionally, I confirm that more than one club member was involved in the Live Your Dream Awards process.

Club President Name (printed): \_\_\_\_\_

Club President Name (signature): \_\_\_\_\_

Today's Date: \_\_\_\_\_

**Instructions:** This form must accompany the application submitted for judging at the district and/or region level. Keep a copy of the application and completed transmittal form for your files and email or mail a copy to the designated person at the district or region level. For region chair contact information, please visit the [leadership directory](#), which can be accessed from the homepage of the SIA website.

**Deadlines:** (Entries received after the deadline may be ineligible for judging)

For clubs with district judging: mail to district Live Your Dream Awards chair **before FEBRUARY 1.**

For clubs with region judging: mail to region Live Your Dream Awards chair **before FEBRUARY 15.**

1. Our club received \_\_\_\_\_ completed entries.
2. Our club recognized \_\_\_\_\_ (number of) Live Your Dream Awards recipients by awarding a total of \$US\_\_\_\_\_ (amount) in club funds\*.
3. Our club devoted a total of \_\_\_\_\_ (number of) volunteer hours and spent a total of \$US\_\_\_\_\_ (amount) administering the program. Examples of administration costs include the cost of printing fliers or holding an application workshop. It does not include the cost of the awards.
4. Our project attracted \_\_\_\_\_ new members to the club as a result of our Live Your Dream Award program
5. Our club provided additional support to current and/or past award recipient(s). Please report additional support provided to ALL recipients (including recipients from this club year and past years).

Yes                      No

(If yes, please complete the section below)

Our club provided additional support to \_\_\_\_\_ (number of) club award recipients.

Please write the number of club recipients who received additional support in the blank space next to each:

\_\_\_\_ Mentored award recipient.

\_\_\_\_ Provided job training, interview preparation, or resume review assistance.

\_\_\_\_ Provided tutoring to award recipient.

\_\_\_\_ Provided award recipient with tax or financial planning assistance.

\_\_\_\_ Provided childcare/ mentored award recipient's children.

\_\_\_\_ Provided items, such as laptops, clothing, or gift certificates.

Other (Please explain.) \_\_\_\_\_

Please provide the total **estimated worth of items and/or services provided** to award recipients (excluding the monetary Live Your Dream Awards): \$US\_\_\_\_\_

**CLUB TRANSMITTAL FORM**

**\*Participation in the Live Your Dream Awards is defined as a club providing a cash award to a minimum of one eligible woman and then forwarding her application for district or region-level judging.**

**Club Recipient Information**

**Submitting Club:** \_\_\_\_\_

**FIRST PLACE**

**Award Amount (\$USD):** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

Additional Recipient

**Award Amount (\$USD):** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

Additional Recipient

**Award Amount (\$USD):** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

Additional Recipient

**Award Amount (\$USD):** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

Additional Recipient

**Award Amount (\$USD):** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

Does your club have an outstanding Live Your Dream Awards program? Maybe you figured out a way to fund multiple awards, or significantly increase the amount of your award(s), or provide ongoing support to recipients and families... SIA Headquarters wants to hear about it! We may feature your club project on social media or in upcoming publications. Please describe what makes your Live Your Dream Awards program outstanding here or in an email to [program@soroptimist.org](mailto:program@soroptimist.org).